

COMMON PASTORAL COUNCIL

MINUTES FROM NOVEMBER 16, 2017 MEETING

Executive Committee Present: Father Mike, Katie Falk, Rosemary Reyes Cuevas, Heidi Belongia, and Annette Lucchesi.

Members Present: Paul Burgoyne, Tom Ewing, Pat Suminski, Samantha Haas, Steve Luke, Jenny Mendenhall, Jon Kuta, Jennifer Wall, Diane Bandurski, Ginny Kollasch, Joe Ziino, and Dave Tully.

I. **PRAYER & ADORATION**

II. **BENEDICTION**

III. **MEETING CALLED TO ORDER** (*Katie Falk*)

Introduction: Father Mike introduced Samantha Haas as a new council member for Saints Peter and Paul.

October IPC Meetings: The CPC briefly discussed the attached reports from the individual parish council (“IPC”) meetings held in October. The IPCs will continue to work separately on structure and format for individual meetings. The IPCs will also expressly extend an open invitation to any parishioners who wish to attend future IPC meetings. The next IPC meetings will be held on or around December 21, 2017.

Bylaws for Family of Four Parishes: The majority of the meeting focused on a discussion of the proposed bylaws for our family of four parishes as required by the Archdiocese of Milwaukee. Specifically, the CPC focused on those substantive sections of the bylaws that may be modified on a parish-by-parish basis. The CPC’s feedback will be incorporated into a revised draft of the document to be reviewed and discussed further at the CPC’s January 25, 2018 meeting.

Action Item: Heidi Belongia to revise and distribute bylaws to CPC.

Action Item: IPCs to discuss staggering rotation of members off of the IPC/CPC based on current members length of service. Heidi Belongia to circulate roster to facilitate discussions.

Guidelines for Pulpit Announcements: Katie Falk circulated the guidelines with deadlines for pulpit announcements. Father Mike suggested that common events should be included in the announcements at all four Parishes. Jon Kuta informed the CPC that parishioners can sign up for bulletins to be emailed to them on a weekly basis. The CPC would support quarterly pulpit announcements to remind parishioners of this email option.

Hospitality for Advent and Christmas: Each parish will be handling hospitality individually for the Advent and Christmas Masses. The goal is to make all parishioners and visitors feel welcome for all of these Masses.

Action Item: IPCs to reach out to the Director of Liturgy and Music at their parish to confirm that the Advent and Christmas Masses are covered either with ushers or greeters or other hospitality ministers.

Evangelization: Given that evangelization is one of the CPC’s goals for this year, the CPC revisited potential opportunities for more information and training. The CPC agreed that it would be willing to devote its January 2018 meeting to having a speaker come in for evangelization training and implementation at our family of four parishes.

Action Item: Jenny Mendenhall to reach out to potential speakers with existing resources for more information and then report back to the CPC.

Stewardship: Father Tim’s discussion of the general principles of stewardship was tabled. Assuming that the January meeting is devoted to evangelization, we will revisit at the CPC’s next meeting on March 22, 2018.

Parishioner Volunteers: Katie Falk presented the goal of raising participation in each parish by 1% over the next year. This could include volunteer efforts that our parishes are already supporting (*e.g.*, the Riverwest Food Pantry, Thanksgiving basket delivery, Christmas plant delivery, *etc.*) or other organizations that could also be connected to our church mission. Father Mike identified a critical need for more lay ministers at all of the parishes.

Action Item: IPCs to identify volunteer opportunities (inside and outside their parishes) for discussion at a future CPC meeting. As a starting point, members could consider the SSPP website which includes a list of volunteer opportunities. IPCs should also brainstorm on how to encourage people to volunteer for these opportunities.

Pastor’s Report: Father Mike shared the following:

- This year’s Thanksgiving outreach efforts will go to support 400 families. The baskets are being personally delivered on **November 18th**.
- Terri Balash is coordinating holiday plant delivery for **December 9th**. Volunteers are needed to help deliver plants and take communion to home bound parishioners.
- The combined religious education program for SSPP, THW, and OLDP has been received very positively. Families have been working on Advent wreaths. OSM is expected to join the combined program in the future.
- The Christmas Mass schedule will be coming soon.
- The Catholic East annual appeal letter will be sent soon.
- Planning for Lent 2018 is already underway.
- There will be one final spaghetti dinner at St. Rita on **January 29, 2018**. The building will close on **January 31st**. Fish Frys for Lent will be held at Holy Rosary.
- Pancakes with St. Nick will be held on **December 3rd** at OLDP. Watch the bulletin for more information about the breakfast and craft fair.

2017/2018 CALENDAR – CPC & IPC MEETINGS

| 2017 | 2018 |
|-------------------------|-------------------------|
| December 21, 2017 (IPC) | January 25, 2018 (CPC) |
| | February 22, 2018 (IPC) |
| | March 22, 2018 (CPC) |
| | April 26, 2018 (IPC) |
| | May 24, 2018 (CPC) |